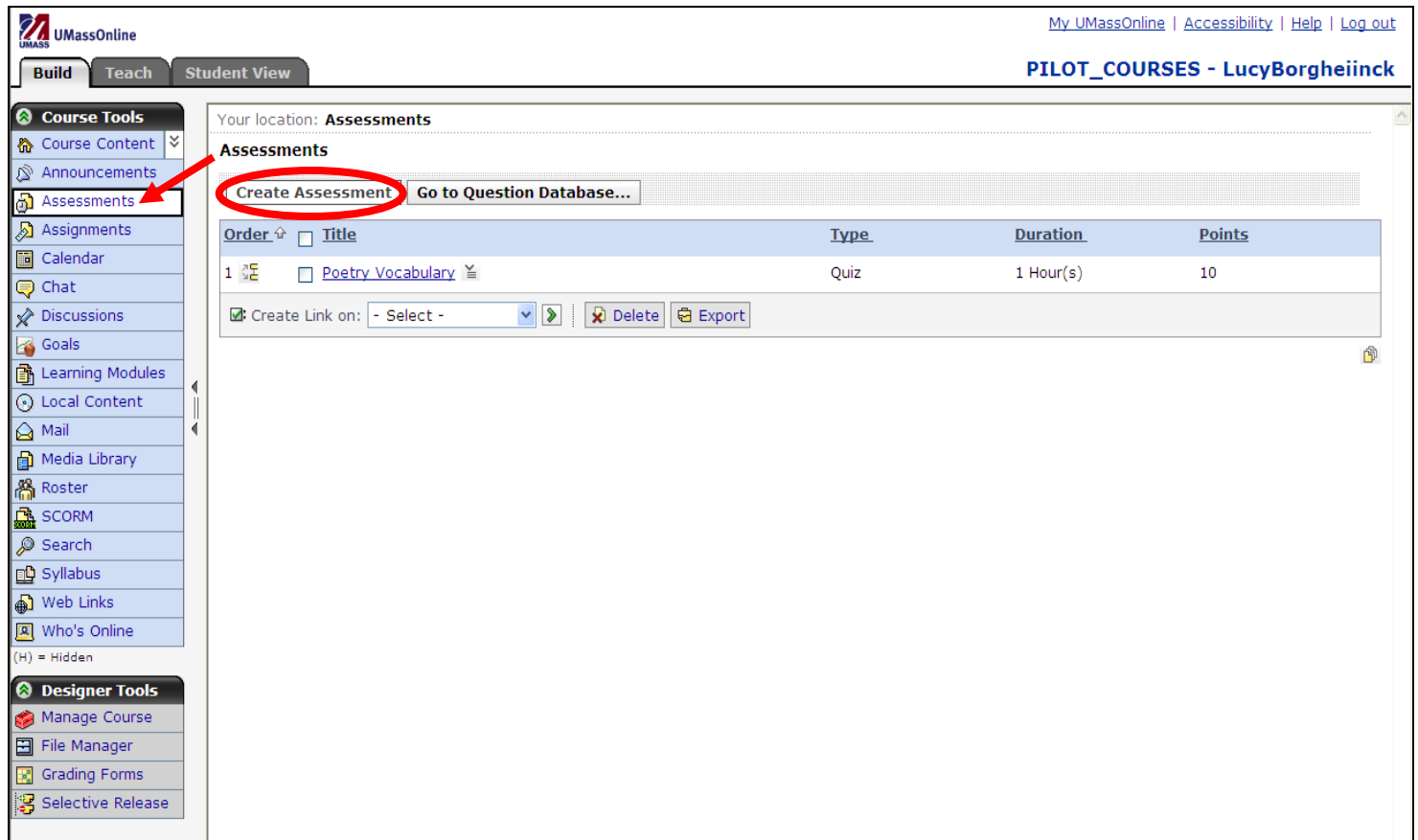


Creating an Assessment

1. From the Build tab, locate the Course Toolbar on the left. Select the Assessments tool. Click on the Create Assessment button.



The screenshot displays the Blackboard Vista 8.0.1 interface. At the top left, the UMassOnline logo is visible. The top right corner shows navigation links: My UMassOnline | Accessibility | Help | Log out. Below the logo, there are three tabs: Build, Teach, and Student View. The current page is titled "PILOT_COURSES - LucyBorgheinck".

On the left side, there is a "Course Tools" menu. The "Assessments" tool is selected and highlighted. A red arrow points to this menu item. Below the "Assessments" menu item, the "Create Assessment" button is circled in red. To the right of this button is a "Go to Question Database..." button.

The main content area shows the "Assessments" page. At the top, it says "Your location: Assessments". Below this, there is a table with the following columns: Order, Title, Type, Duration, and Points. The table contains one entry:

Order	Title	Type	Duration	Points
1	Poetry Vocabulary	Quiz	1 Hour(s)	10

Below the table, there is a "Create Link on:" dropdown menu with "- Select -" selected. To the right of the dropdown are "Delete" and "Export" buttons.

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Ask for Blackboard Vista 8.0.1 support.

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2. Type in the Title and a Description of the assessment and the name it will have in your grade book.
3. Choose the type of assessment and click Save. (It will be hidden from the Student View until you choose to make it visible.) You may choose to list the goals associated with the assessment, but it is not required.

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Build Teach Student View PILOT_COURSES - LucyBorgheinck

Your location: Assessments > Create Assessment

Create Assessment

*Title:

Description:

Item Visibility: Show Item
 Hide Item
(This item cannot be made visible until at least one question is added)

Grade Book column name

The Grade Book column name appears in Grade Book as a column header for this assessment.

Type

- Quiz
Quizzes are online assessments for which grades are assigned.
- Survey
Surveys are anonymous online evaluations for which no grades are assigned.
- Self Test
Self tests are assessments for which Students receive grades and feedback, though the grades are not recorded in the Grade Book tool.

Template

Select whether or not you want to base this assessment on an existing assessment.

- Do not base on an existing assessment
- Base on an existing assessment:
- Apply assessment settings only (do not include the questions)

Goals

Associate goals with this assessment.

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4. To add questions or problems to the assessment, click on the Assessment tool on the Course Toolbar. Then click on the title of the assessment.
5. a. If you have questions already written and saved in the Question Database, add them to the assessment by using the Add to Assessment button.
b. You may also create questions as you go. Click on the Create Questions button and choose the type of question from the drop-down menu.

The screenshot shows the Blackboard Vista 8.0.1 interface. At the top, there is a navigation bar with 'Build', 'Teach', and 'Student View' tabs. The course name 'PILOT_COURSES - LucyBorgheiinck' is displayed in the top right. The left sidebar contains 'Course Tools' and 'Designer Tools'. The 'Assessments' tool is highlighted in the 'Course Tools' menu, with a red arrow pointing to it. The main content area shows the 'Poetry Vocabulary' assessment page. The 'Add to Assessment' and 'Create Questions' buttons are circled in red. Below these buttons is a table with columns for 'Move', 'Title', 'Points', and 'Type'. The table contains one row for '1. Metaphor' with 10 points and a 'True False' type. A 'Total Points' row shows 10 points and an 'Update Total' button. At the bottom of the table, there are 'Add Question Alternates' and 'Remove' buttons.

Move	Title	Points	Type
<input type="checkbox"/>	1. Metaphor	10	True False
Total Points		10	<input type="button" value="Update Total"/>

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- Depending on the type of question you are creating, you will use the HTML creator to write the Question, insert equations and images, write the answer choices and record the correct Answer.
- Remember to click Save at the bottom of the screen after creating each question.

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Build Teach Student View **PILOT_COURSES - LucyBorgheiinck**

Your location: [Assessments](#) > [Create Assessment](#) > [Poetry Midterm](#) > [Create Question](#)

Create True False Question

*Title:

Question text: **Enable HTML Creator**

Use HTML Insert equation:

Image:

Image Title:

Answer

Correct response: True / False

More Options (Expand this area to see more options.)

* Required field

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