

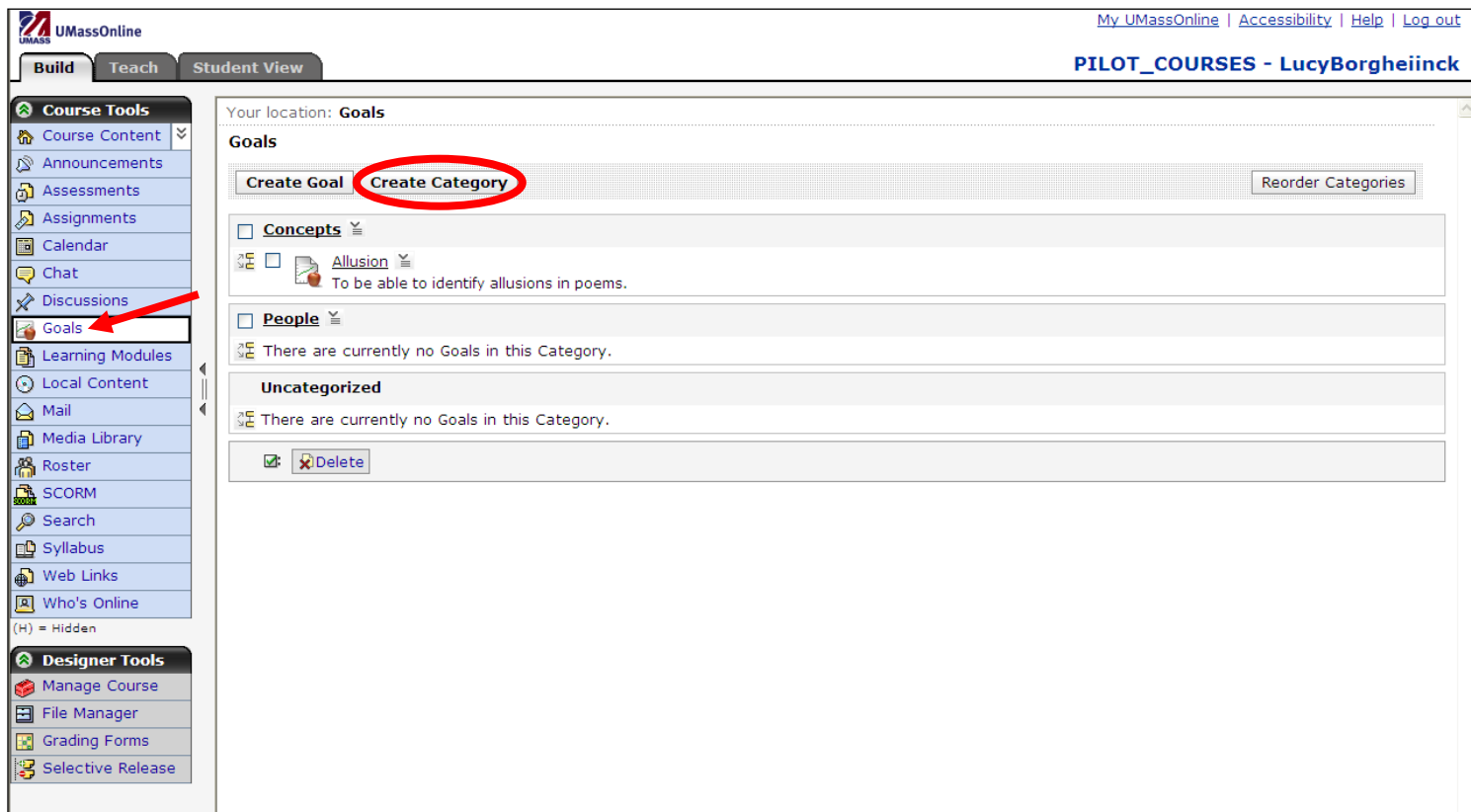
Goals

You may create categories of course goals, such as “content recognition”, or “assessment”, and then list goals in each category. You may title and describe each category and goal.

Note: Goals can be added to your syllabus as you build it in Blackboard Vista 8.0.1.

To Create a Category

1. In the Build tab, click on Goals in the Course Toolbar.
2. Click on the Create Category button.

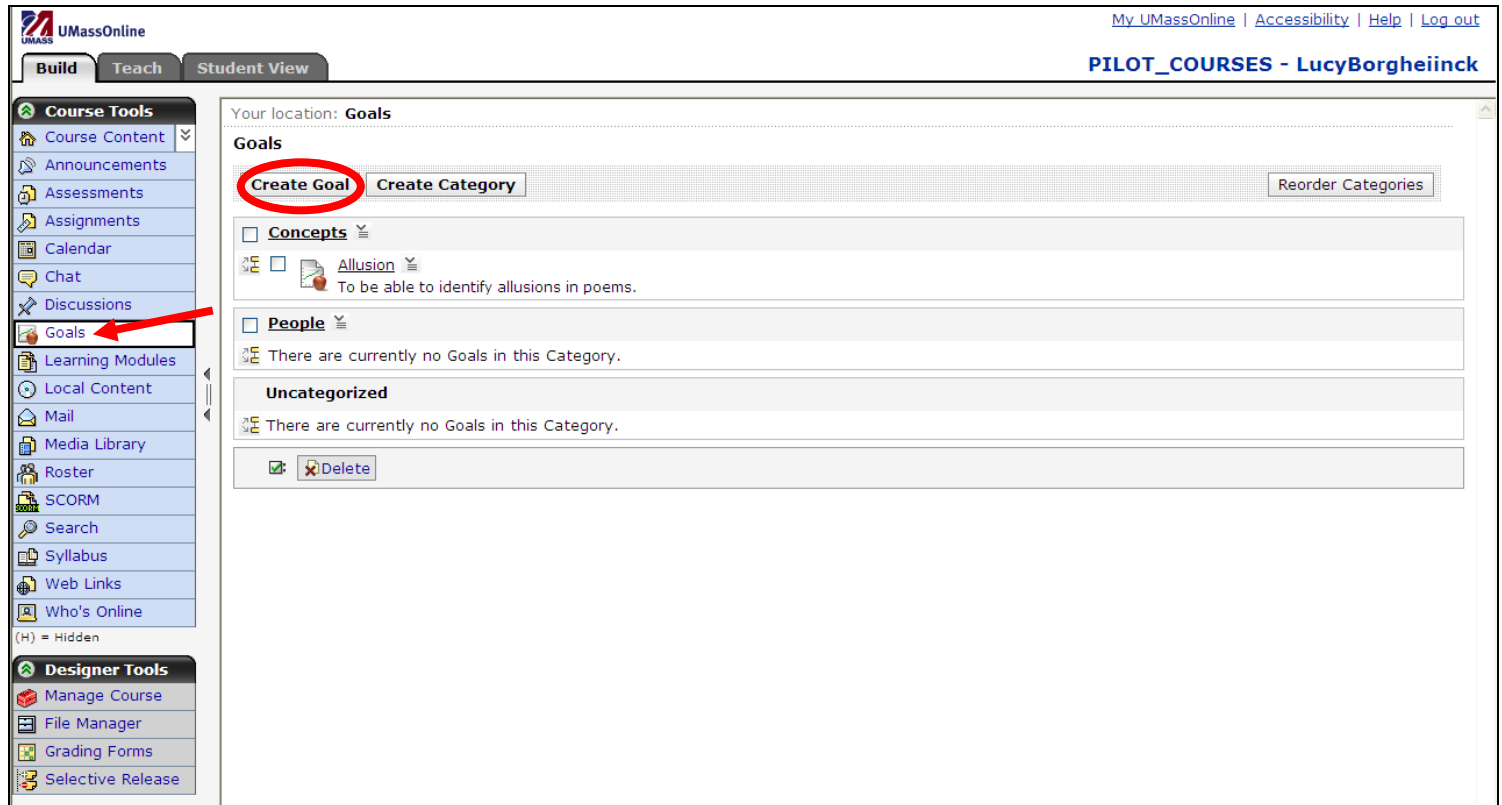


The screenshot displays the Blackboard Vista 8.0.1 interface. At the top, the 'Build' tab is selected, and the 'Goals' link in the 'Course Tools' sidebar is highlighted with a red arrow. The 'Create Category' button is circled in red. The main content area shows a list of categories: 'Concepts' with a goal 'Allusion' (To be able to identify allusions in poems.), 'People' (no goals), and 'Uncategorized' (no goals). A 'Delete' button is visible at the bottom.

3. Type the Title of the category. You may want to add a week or module # as part of the title. You may also add a description, if you wish, but it is not required for a category.
4. Click Save.

To Create a Goal

1. In the Build tab, click on Goals in the Course Toolbar.
2. Click on the Create Goal button.



The screenshot displays the Blackboard Vista 8.0.1 interface. At the top left, the UMassOnline logo is visible. The top right corner shows navigation links: [My UMassOnline](#), [Accessibility](#), [Help](#), and [Log out](#). Below the logo, there are three tabs: **Build**, **Teach**, and **Student View**. The course title **PILOT_COURSES - LucyBorgheinck** is displayed in the top right.

The left sidebar contains two main sections: **Course Tools** and **Designer Tools**. The **Course Tools** section includes links for Course Content, Announcements, Assessments, Assignments, Calendar, Chat, Discussions, **Goals** (highlighted with a red arrow), Learning Modules, Local Content, Mail, Media Library, Roster, SCORM, Search, Syllabus, Web Links, and Who's Online. The **Designer Tools** section includes Manage Course, File Manager, Grading Forms, and Selective Release.

The main content area shows the **Goals** page. At the top, it indicates "Your location: Goals". Below this, there are two buttons: **Create Goal** (circled in red) and **Create Category**. A **Reorder Categories** button is also present. The page is organized into categories:

- Concepts**: Contains one goal, "Allusion", with the description "To be able to identify allusions in poems."
- People**: Contains the message "There are currently no Goals in this Category."
- Uncategorized**: Contains the message "There are currently no Goals in this Category."

At the bottom of the page, there is a **Delete** button with a trash icon.

Questions? Contact the Library (617) 735-9927
Ask for Blackboard Vista 8.0.1 support.

Emmanuel College Library, Boston

3. Type the Title of the goal in the first box and type the goal in the Description box.
4. Choose whether the goal will be visible to students (Show Item) or hidden until later. You may also choose to put the goal in a category. Then click Save.

UMassOnline [My UMassOnline](#) | [Accessibility](#) | [Help](#) | [Log out](#)

Build Teach Student View **PILOT_COURSES - LucyBorgheiinck**

Your location: [Goals](#) > Create Goal

Create Goal

*Title:

*Description:

Item Visibility Show Item Hide Item

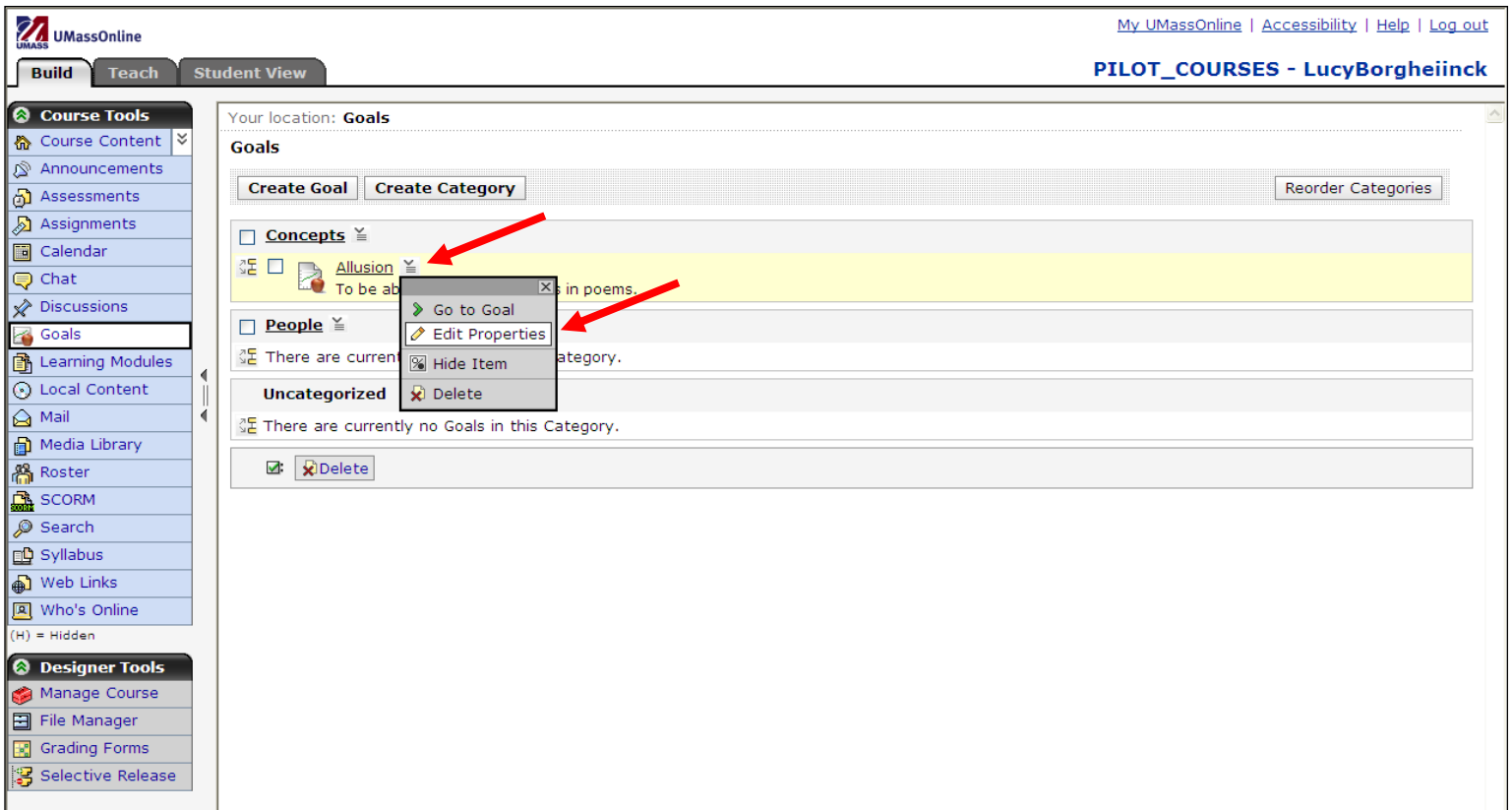
Category (Goals can be organized into categories.)
Select Category:

* Required field

To Put a Goal into a Category

If there were no categories when you created a goal, you can put it into a category later.

1. Click on the arrow to the right of the goal. Select Edit Properties from the drop-down menu.
2. The Category property is under Item Visibility. Select the category from the drop-down menu. Click Save.



The screenshot shows the Blackboard Vista 8.0.1 interface. The top navigation bar includes 'UMassOnline' and 'PILOT_COURSES - LucyBorgheiinck'. The left sidebar contains 'Course Tools' and 'Designer Tools'. The main content area is titled 'Your location: Goals' and shows a list of goals. The 'Goals' section is highlighted in yellow. A red arrow points to the 'Allusion' goal, and another red arrow points to the 'Edit Properties' option in the drop-down menu. The 'Edit Properties' option is highlighted in the menu. The 'Goals' section is currently empty, and the 'Uncategorized' section is visible below it.