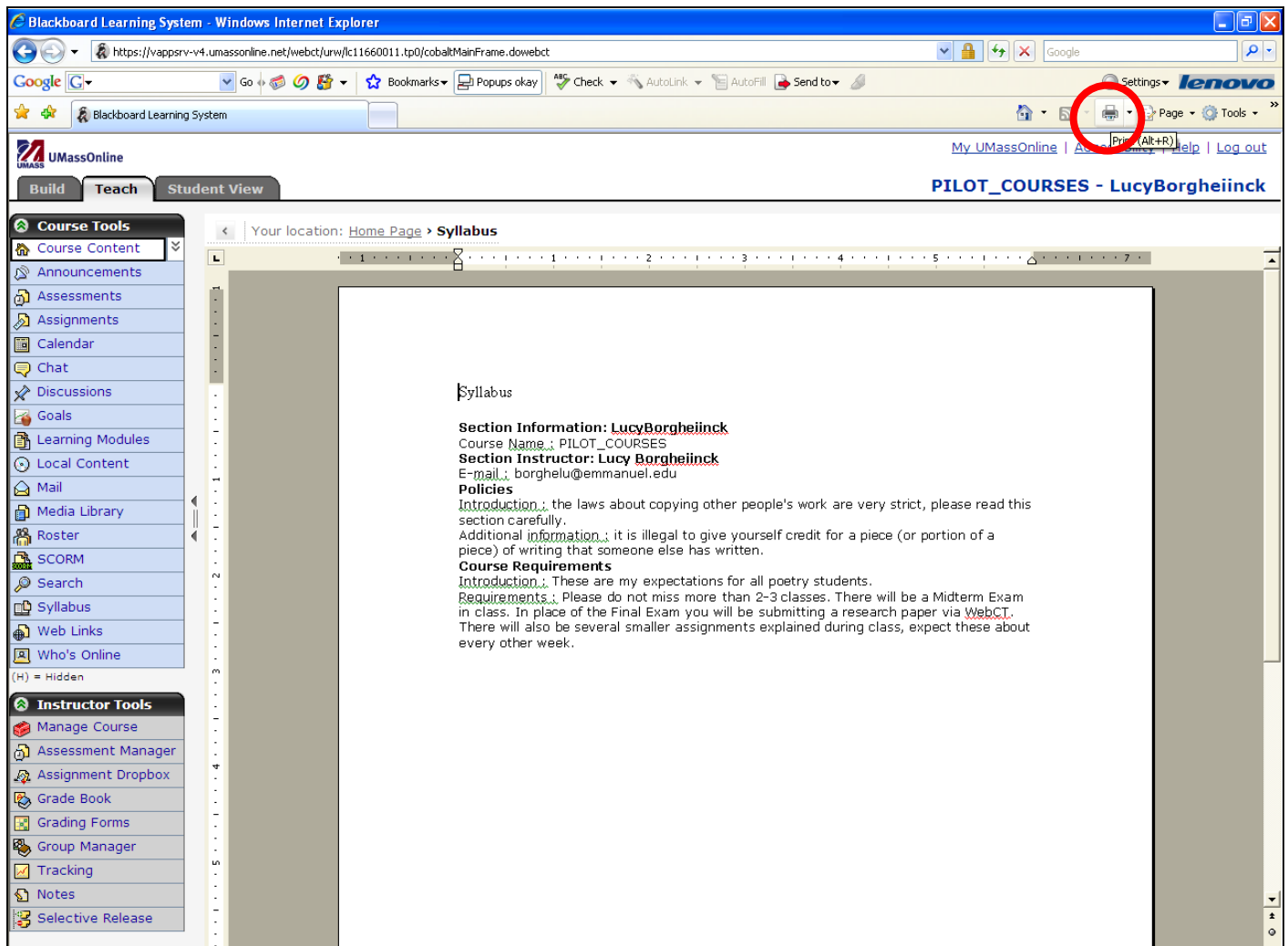


Viewing Course Material on Blackboard Vista 8.0.1

1. Log in to your Blackboard Vista 8.0.1 account.
2. From the My Emmanuel College page, click on the title for the course you wish to access.
3. You are now on the Home Page for that course. Each course has its own Home Page. There will be a tool in the toolbar for each component of the course, such as Syllabus, Assignments, Discussions or Quizzes.
4. Click on either the icon or the linked text to view the contents of the file

The screenshot displays the Blackboard Vista 8.0.1 interface. At the top left is the UMassOnline logo. The top right corner contains links for 'My UMassOnline', 'Accessibility', 'Help', and 'Log out'. Below the logo are three tabs: 'Build', 'Teach', and 'Student View'. The main header area shows 'PILOT_COURSES - LucyBorgheiinck'. On the left side, there is a vertical menu with 'Course Tools' and 'Designer Tools'. The 'Course Tools' menu includes: Course Content, Announcements, Assessments, Assignments, Calendar, Chat, Discussions, Goals, Learning Modules, Local Content, Mail, Media Library, Roster, SCORM, Search, Syllabus, Web Links, and Who's Online. The 'Designer Tools' menu includes: Manage Course, File Manager, Grading Forms, and Selective Release. The main content area shows 'Your location: Home Page' and a toolbar with 'Add File', 'Create Folder', 'Add Content Link', and 'Page Options'. Below the toolbar, there are three items: 'Poetry.com' (a globe icon) with the description 'a good resource for finding old and new poems', 'Syllabus' (a document icon), and 'Romanticism' (a document icon) with the description 'this movement produced many of the world's most famous poets'.

5. With the file open you may print it by clicking on the printer icon on your internet browser's toolbar.



Questions? Contact the Library (617) 735-9927
Ask for Blackboard Vista 8.0.1 support.

Emmanuel College Library, Boston

- To view other course content you may click on the Course Toolbar, located at the left, to go back to the Course Content.
- To view content from another course, simply click on My Emmanuel College (at the top right) and it will bring you back the list of your courses. Then begin at Step 2.

The screenshot displays the UMassOnline Blackboard interface. At the top left, the UMassOnline logo is visible. In the top right corner, the text "My UMassOnline" is circled in red, followed by links for "Accessibility", "Help", and "Log out". Below the logo, there are tabs for "Build", "Teach", and "Student View". The course name "PILOT_COURSES - LucyBorgheiinck" is displayed in the top right. On the left side, there is a "Course Tools" menu with "Course Content" highlighted and circled in red. Below it are various tools like Announcements, Assessments, Assignments, Calendar, Chat, Discussions, Goals, Learning Modules, Local Content, Mail, Media Library, Roster, SCORM, Search, Syllabus, Web Links, and Who's Online. Underneath the Course Tools menu is the "Instructor Tools" menu, which includes Manage Course, Assessment Manager, Assignment Dropbox, Grade Book, Grading Forms, Group Manager, Tracking, Notes, and Selective Release. The main content area shows "Your location: Home Page" and lists three items: "Poetry.com" (a good resource for finding old and new poems), "Syllabus", and "Romanticism" (this movement produced many of the world's most famous poets).